

MAY 25, 2016

The first monthly meeting of the Ellington Town Board was held on May 25, 2016 at 7:00p.m.at the Ellington Town Hall, 813 W. Main Street, Ellington, N.Y.

PRESENT: Laura M. Cronk, Supervisor
Tamara Miles, Councilwoman
Jeffrey L. Chase, Councilman
Barbara Beightol, Councilwoman
Kelly Rhinehart, Councilman
Dennis Colvenback, Highway Superintendent
Karen G. Bifaro, Town Clerk/Recording Secretary
Sandy Colvenback, resident

Supervisor opened the meeting at 7:00p.m. followed by the Pledge of Allegiance.

Public Participation

No one was present for Public Participation so this part of the meeting was closed.

Highway Superintendent Report

The hot mix patching is complete. Have begun mowing roadsides with the new mower. Have been working shared services with Gerry and Charlotte. Towns of Poland & Carroll are not on shared services but have asked for help from us this week. Installed a sluice for a driveway on Bentley Hill Rd for Glen Moss. The County is using the parking lot at highway bldg. for stone storage as they will be working on West Hill Rd and Bates Rd.

Motion made by Miles, seconded by Rhinehart to accept the Highway Supt. report as submitted.

VOTE: Miles-aye, Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Audit & Payment of Claims

At this time the Town Board reviewed the bills as follows:

General Fund Claim Nos:	#149 - #155	\$2,942.80
Highway Fund Claim Nos:	#89 - #93	1,764.53
Trust & Agency Fund Claim Nos:	#11	<u>242.12</u>
ABSTRACT NO. 10	TOTAL	\$4,949.45

Motion made by Rhinehart, seconded by Beightol to pay the bills as submitted.

VOTE: Miles-aye, Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Beightol, seconded by Miles to accept the minutes of May 11, 2016 as submitted.

VOTE: Miles-aye, Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Councilwoman Miles has spoken with Forecon and they have sent their proposal in the mail.

Motion made by Chase, seconded by Miles to approve the Rabies Clinic to be held at the Hwy. bldg. on Thursday, August 18th from 5 - 7p.m. with Dr. Mary Fales attending.

A copy of the amended Procurement Policy was given to each Town Board member for review. This will be discussed and voted on at the next meeting.

At this time the Town Board reviewed and discussed the Employee Handbook. The committee of Miles and Chase have previously worked on the Handbook. Format based on Employee Handbook from Town of Indian Lake. Changes were discussed and copies sent to each member for review.

Motion made by Rhinehart, seconded by Beightol to adjourn at 8:45p.m.

Respectfully Submitted,

Karen G. Bifaro
Town Clerk/Recd Secy