

JULY 13, 2016

The first monthly meeting of the Ellington Town Board was held on July 13, 2016 at 7:00p.m. at the Ellington Town Hall, 813 W. Main Street, Ellington, N.Y.

PRESENT: Laura M. Cronk, Supervisor
Tamara Miles, Councilwoman
Jeffrey L. Chase, Councilman
Barbara Beightol, Councilwoman
Kelly Rhinehart, Councilman
Dennis Colvenback, Highway Superintendent
Karen G. Bifaro, Town Clerk/Recording Secretary
Sandy Colvenback, resident

Supervisor opened the meeting at 7:00p.m. followed by the Pledge of Allegiance.

Public Participation

No one was present for Public Participation so this part of the meeting was closed.

Highway Superintendent Report

Hwy. Supt. told the Town Board that they are finished running the millings to Engdahl Road with Town of Gerry. Had shared service with the County on West Hill Road to Gerry. Also worked shared services with Town of Carroll on Frew Run Road. Hwy Supt was able to get some millings, they were spread on Young Street. 'Little Road/Brainard Road" sign was missing but found at the bottom of the hill. Repairs have been made to South Hill Road where the grader dug in while pulling shoulders. The concrete apron is underway at the highway bldg. The project replacing the sluice pipe on 28 creek road has been finished except for the "wings". The old mower will need to be declared surplus so it can be sold. Town Board members reviewed the estimates for new 2016 pickup truck.

Motion made by Miles, seconded by Chase to approve the purchase of new 2016 truck for \$5,920. with the trade in of 2014 truck.

VOTE: Miles-aye, Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Rhinehart, seconded by Beightol to declare the old mower as surplus equipment so it can be sold.

VOTE: Miles-aye, Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Rhinehart, seconded by Miles to accept the Hwy. Supt. report as submitted.

VOTE: Miles-aye, Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Audit & Payment of Claims

At this time the Town Board reviewed the bills as follows:

| | | |
|-------------------------|-------------|-----------------|
| General Fund Claim Nos: | #185 - #202 | \$2,688.72 |
| Highway Fund Claim Nos: | #113 - #123 | <u>7,921.01</u> |
| ABSTRACT NO. 13 | TOTAL | \$10,609.73 |

Motion made by Miles, seconded by Beightol to pay the bills as submitted.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

The Supervisor received the following checks for deposit:

| | | |
|----------|------------|--------------------------------------|
| 06/28/16 | \$3,217.09 | Chaut. Co. Mortgage Tax (Oct.-March) |
| 06/30/16 | 276.00 | payment for sluice pipe from G.Moss |
| 07/13/16 | 342.03 | Town Clerk fees - June 2016 |
| 07/13/16 | 741.00 | Town Justice fees-June 2016 |

Committee Reports

Councilwoman Miles reported that the grant balance is \$407.84. We cannot use this towards our tree inventory plan. This grant is finished and makes us eligible for other grants. We will need to set aside approx. \$2. per capita in budget for tree maintenance. It was discussed that the sidewalk budget be changed to tree maintenance budget.

Motion made by Chase, seconded by Miles to establish a Tree Maintenance Board consisting of all Town Board members and a Tree Advisor.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Monthly Reports

Motion made by Rhinehart, seconded by Chase to accept the Ellington Farman Library report as submitted.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Miles, seconded by Chase to accept the Assessor's monthly report as submitted.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Beightol, seconded by Rhinehart to accept the Building Code Officer's monthly report as submitted.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Miles, seconded by Beightol to accept the Town Clerk's monthly report as submitted with the correction made.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Rhinehart, seconded by Beightol to accept the Justice Court monthly report as submitted.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Motion made by Beightol, seconded by Chase to accept the monthly Financial Report prepared by Bahgat & Laurito-Bahgat CPAs as submitted.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

No Dog Control Report was submitted. Town Clerk commented there will be a dog bite case coming into court.

Motion made by Beightol, seconded by Miles to accept the minutes of the June 22, 2016 meeting as submitted.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

The final draft of the Employee's Handbook was discussed.

Motion made by Rhinehart, seconded by Beightol to send the draft of the Employee Handbook to the Attorney for his approval.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

The report from FORECON, Inc. on the trees in the Town Park and Valley View Cemetery were reviewed by the Town Board. There are 32 trees in the report, 2 removals, 17 require pruning and 12 need annual inspection. A resisograph was used to check the condition of each tree. Legal Notice was placed in the Post Journal looking for tree cutter bids due on July 22nd.

The downed tree in Waterboro Cemetery has been removed and cleaned up by Councilman Chase and his boys. Another tree limb is broken off but still attached to the tree about 30ft up. A tree contractor may need to take care of this.

The highway dept. will be grading the tractor pull site and placing two loads of clay on it before Town Picnic.

Judicial grant monies have paid for the handicap doors and still have some funds left over. We are waiting approval to spend the monies on new flooring in both bathrooms.

Motion made by Rhinehart, seconded by Beightol to have new tiles and molding installed in bathrooms if grant money spending is approved.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

The Town Hall is in need of a good power washing. Three bids/quotes were received from power washing businesses. Bids/quotes were read off by the Town Clerk.

Motion made by Beightol, seconded by Rhinehart to accept bid from Extreme Property Maintenance for \$600. to scrub & power wash the Town Hall building and repair siding.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

An application for use of the Ellington Town Park has been received from the Ellington Town Picnic Assoc. for Saturday, July 30th from 7 to 11p.m. for a Movie Night in the Park.

Motion made by Rhinehart, seconded by Beightol to approve the application.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

An application for use of the Ellington Town Park and Ballfield has been received from the Ellington Town Picnic Assoc. for August 5th, 6th and 7th for the Town Picnic, Parade and tractor pull.

Motion made by Miles, seconded by Beightol to approve the application.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

A Parade Permit for Saturday, August 6th was presented to the Town Board.

Motion made by Beightol, seconded by Rhinehart to approve the permit.

VOTE: Chase-aye, Beightol-aye, Rhinehart-aye, Cronk-aye Carried.

Town Clerk will forward to the Sheriff's Dept.

The Vietnam Veterans Monument was discussed. Supervisor has talked with the original builder, Jack Scolton. He will be glad to work with Steve Lundsten planning a foundation for it to be placed on at the Town Hall.

Councilman Rhinehart spoke with Lloyd Johnson about the possibility of placing the historical marker next to the hitching post on his property but still in Town highway right-a-way.

Motion made by Rhinehart, seconded by Beightol to close open session at 8:25p.m. and proceed in Executive session.

Respectfully Submitted,

Karen G. Bifaro
Town Clerk, Recd Secy